

CLASS PARTIES POLICY

Rationale:

Children often celebrate special events such as the end of the school year or birthdays with class parties. These events are significant to children and at the same time they need to be well managed to ensure the enjoyment and safety of all and to minimize disruption to learning.

1. Purpose

- To ensure all class celebrations are approved, enjoyable and safe for all participants.
- To ensure minimum disruption to the learning program.

2. Implementation

- All (planned) class parties or celebrations must have prior approval from the school principal or assistant principal responsibly for that PLC.
- Parents or carers bringing in food to celebrate their child's birthday must have prior approval from the classroom teacher.
- The parent or carer will be made aware of any food allergies and considerations (for example halal) that will need to be catered for and, if there are food allergies within that classroom, any food brought into the classroom must have ingredients listed.
- If parents or carers bring food into a classroom where there is a known food allergy, the class teacher is to notify the parent of the child with the allergy.
- Children with food allergies will be reminded to eat the correct food and will be monitored and supervised.
- Teachers must ensure that their duty of care to the children is not compromised during a class party or celebration.
- Parents or carers may bring individually packaged or portioned food into the classroom to celebrate their child's birthday (after prior arrangement with the class teacher has been made) at 8.45am or 3.00pm. They may stay to hand out the food and to sing 'happy birthday' to their child before leaving.
- Due to the school's focus on the promotion of healthy lifestyles, healthy food should form the basis of all school activities involving food and drink. No drinks containing caffeine are to be consumed.
- The timing of class parties or celebrations must be considered and involve little or no disturbance to surrounding classes. If multiple classes are considering parties for the same reason (for example an end of year party) it would be prudent to hold them at the same time.
- The cleanup and disposal of rubbish associated with parties and celebrations is the responsibility of the classroom teacher and children involved, not the cleaner.
- All proposed class parties or celebrations that involve children leaving the school grounds are deemed to be a day excursion and, as such, are subject to the planning and approval processes outlined in the school's camps and excursions policy

3. Evaluation

This policy will be reviewed every three years or more often if necessary due to changes in regulations or circumstances.

<u>Ratification Date</u>	<u>Review Date</u>	<u>Policy Number</u>	<u>Version Number</u>	<u>Date Produced</u>
February 2019	2022	101	1	February 2019

